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## FUNCTIONS, ASSESSMENT BRANCH, A and E STAFF, O.T.

1. Establish, maintain, and develop an assessment program for the support of the Office of Training and to render psychological assessment service to Agency components.
2. Assess employees recruited for the Junior Officer Trainee, and employees participating in other programs, for the purpose of determining aptitudes and appraising leadership ability, mental ability, social adaptability, and such other qualities as may be appropriate to the program.
3. Prepare psychological assessments of Agency personnel being considered for sensitive positions for the purpose of determining, in addition to the qualifications and abilities specifically listed in paragraph 3 above, suitability for the environment and other conditions and situations expected to be encountered in the position to which assignment is contemplated.
4. Prepare assessment reports.

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